

1. Lt. Finkle was recently assigned as the operations coordinator of the 119<sup>th</sup> Pct. Of the following, which is an incorrectly stated duty for him:
  - A) Ensure all captions are completed in “Location During Absence” section on Leave Of Absence Report including each country, with the city/town or province where member of the service will be staying, date(s) of departure and date of return when member request leave.
  - B) Supervise the semi-annual inspection of command fire extinguishers during the months of January and July.
  - C) Maintain the command reference library.
  - D) Conduct survey of command’s snow removal equipment by September 15<sup>th</sup> to ensure its availability and adequacy, and obtain replacement supplies or equipment, if necessary.
  
2. Lt. Stanhope was called into the office of his commanding officer, Captain Furgerson, who informed him that he would now be taking over the position of Special Operations Lieutenant. Captain Furgerson was explaining to Lt. Stanhope some of his new duties, including his responsibility to act as the command’s problem solving coordinator. As such, Lt. Furgerson should know that he will assist the commanding officer in a five (5) step problem solving process. Of the following, which best illustrates the proper process:
  - A)
    - Identify major crime and quality of problems affecting the command.
    - Perform an analysis of the identified crime and quality of life problems in order to separate them into their essential components.
    - Design a response utilizing command, Department, and community resources, and where possible the resources of other agencies.
    - Implement the designed response.
    - Evaluate the effectiveness of the response and modify it, if necessary.
  - B)
    - Perform an analysis of the identified crime and quality of life problems in order to separate them into their essential components.
    - Identify major crime and quality of problems affecting the command.
    - Design a response utilizing command, Department, and community resources, and where possible the resources of other agencies.
    - Evaluate the effectiveness of the response and modify it, if necessary.
    - Implement the designed response.

- C) -Identify major crime and quality of problems affecting the command.  
-Perform an analysis of the identified crime and quality of life problems in order to separate them into their essential components.  
-Design a response utilizing command, Department, and community resources, and where possible the resources of other agencies.  
-Evaluate the effectiveness of the response and modify it, if necessary.  
-Implement the designed response.
- D) -Identify major crime and quality of problems affecting the command.  
-Design a response utilizing command, Department, and community resources, and where possible the resources of other agencies.  
-Perform an analysis of the identified crime and quality of life problems in order to separate them into their essential components.  
-Implement the designed response.  
-Evaluate the effectiveness of the response and modify it, if necessary.
3. A Special Operations Lieutenant will supervise and coordinate all of the following command's specialized personnel, except:
- A) Domestic Violence Sergeant
  - B) School Safety Sergeant
  - C) Training Sergeant
  - D) Auxiliary Police Coordinator
4. A Special Operations Lieutenant will inspect and sign activity logs of Anti-crime, School Safety, SNEU, and where applicable, Peddler Enforcement Sergeants (select the correct answer):
- A) Each week
  - B) Each quarter
  - C) Each day
  - D) Each month
5. Newly promoted Lt. Cranston, assigned to the 119<sup>th</sup> Pct., was looking through the patrol guide before his first day in his new rank. Which of the following is not a correctly stated duty of the Lieutenant Platoon Commander:
- A) Lieutenant platoon commanders, at the discretion of the precinct commanding officer, may perform field duties provided that two (2) or more sergeants are assigned to duty with that platoon, one of whom has been designated as patrol supervisor.
  - B) Be responsible for all police operations during the tour performed.
  - C) Access the Quest for Excellence application and prepare Quarterly Assessment Of Squad Sergeant (PD 439-1425) by the tenth day of the month following the reporting period.
  - D) Conduct all return from sick interviews for members of the platoon.

6. As per P.G. 202-13 (Lieutenant – Platoon Commander), the lieutenant platoon commander will do all of the following except:
- A) Access the Department’s intranet webpage to ascertain active Paid Detail locations and times of assignments within the precinct, at start of tour.
  - B) Make a command log entry indicating results of inquiry into Paid Detail locations, including time of assignments.
  - C) Print reference copy of Paid Detail assignment scheduled during tour and attach to roll call.
  - D) Ensure that only the patrol supervisor is aware of active Paid Detail locations and times of assignments at these locations within the precinct.
7. The lieutenant platoon commander will inspect and sign activity logs of patrol supervisors (select the correct answer):
- A) Weekly
  - B) Daily
  - C) Monthly
  - D) Quarterly
8. Which of the following is an incorrectly stated duty of the desk officer:
- A) Visit all areas of the command facility at least once each tour.
  - B) Log into the Domain Awareness System (DAS) after communications dispatcher has updated the command’s resources into the ICAD system and enter the resource’s tax number(s), tour assignment and their assigned vehicle information, if applicable.
  - C) Ensure that the United States Flag is displayed properly between sunset and sunrise on each day.
  - D) Do not assign patrol wagon operator any duty outside stationhouse without prior approval of borough court section concerned.
9. Lt. Dasani was performing duty as the desk officer in the 55<sup>th</sup> Pct. and had just completed inspecting all areas of the command where invoiced property was being held. As per P.G. 202-14 (Desk Officer), which of Lt. Dasani’s actions was incorrect:
- A) He entered the results of the inspection of invoiced property and Property Clerk Division seals in the Command Log by documenting the “Physical Inventory” number ascertained from the Property and Evidence Tracking System.
  - B) He made a separate entry in the Command Log indicating any invoices stored within the command in excess of thirty (30) days, listing each Property Clerk Invoice number.

- C) He notified the Commanding Officer of the number of Property Clerk Invoices stored within the command in excess of thirty (30) days and expedited delivery of the invoiced property to its final storage location.
- D) He safeguarded the key and invoiced property during the tour.
10. Lt. Manzella was performing duty as the desk officer on the first platoon at the 119<sup>th</sup> Pct. Which of the following is he not responsible to supervise the performance of:
- A) Patrolwagon operator
  - B) Telephone switchboard operator
  - C) Police attendant
  - D) Command custodian
11. Lt. Barnakie, the desk officer, was discussing with P.O. Landow who is permitted behind the desk when performing their official duties. Lt. Barnakie may permit all of the following behind the desk, performing their official duties, with the exception of (select the incorrect answer):
- A) An assistant of the Medical Examiner
  - B) A Judicial Officer
  - C) An Assistant District Attorney
  - D) The Mayor
12. Lt. Frazier, the desk officer, was asked by a visiting duty captain when it would be necessary to notify the Intelligence Bureau's, Criminal Intelligence Section of certain major incidents. As per P.G. 202-14 (Desk Officer), which of the following would require a prompt notification to the Intelligence Bureau's, Criminal Intelligence Section (select the best answer):
- A) Hidden compartments (traps) in specific vehicles.
  - B) An arrest of an individual for possession of fireworks.
  - C) An arrest of an individual for Grand Larceny.
  - D) An assault involving the use of brass metal knuckles where the victim is seriously injured.
13. Lt. Goldstein the desk officer on the first platoon for the 119<sup>th</sup> Pct. was reviewing his duties as the desk officer for the first platoon. Which of the following will be done by the desk officer on all platoons:
- A) Process summonses issued during previous twenty-four hour period.
  - B) Prepare Precinct Consolidated Tour Report and attach to the desk copy of the roll call.
  - C) Examine reports and forms prepared during the previous twenty four hour period and process as required.
  - D) Verify Daily Vehicle Assignment Sheet.

14. Lt. Harburg, assigned to the 74<sup>th</sup> Pct. as the desk officer for the tour, was nearing the end of her tour and she realized that according to P.G. 202-14 (Desk Officer) she must make a final Command Log entry prior to being relieved. Which of the following events occurring during her tour do not require mention in her final entry:
- A) P.O. Lantigua, assigned to the 74<sup>th</sup> Pct., tripped and fell while exiting the stationhouse and was removed to the hospital.
  - B) There was an unfounded radio run for shots fired in Sector “Boy” of the 74<sup>th</sup> Pct. which was marked 10-90X.
  - C) There was an anonymous and unfounded 10-13 radio run in Sector “David” of the 74<sup>th</sup> Pct. which was marked 10-90X.
  - D) P.O. Quincy, assigned to the 74<sup>th</sup> Pct., was sitting with a DOA awaiting the Medical Examiner’s Office and requires relief.
15. An Integrity Control Officer is required to access the Departments intranet web page to ascertain Paid Detail activities of individual members assigned to command, including times and locations. As per P.G. 202-15 (Command Integrity Control Officer), this will be done (select a correct answer):
- A) Monthly
  - B) Quarterly
  - C) Daily
  - D) Weekly
16. Lt. Hammer, assigned to the 119<sup>th</sup> Pct., was reviewing his duties as the command’s Integrity Control Officer. As per P.G. 202-15 (Command Integrity Control Officer), which of the following is an incorrectly stated duty of Lt. Hammer (select the incorrect answer):
- A) Develop and maintain a comprehensive overtime control plan which includes an audit and review process.
  - B) Inspect all male and female lockers annually, during the month of November, for proper display of Department stickers POLICE DON’T MOVE (PD672-133) and PROPER TACTICS SAVE LIVES (PD642-110) and enter results of inspection in Command Log.
  - C) Physically inspect all Department radios assigned to command quarterly to ensure accountability.
  - D) Review Command Log entries regarding invoiced property daily and if any property is stored in the command in excess of thirty (30) days, consult with the operations coordinator, desk officer, etc., to determine if an integrity or corruption hazard exists. If so, brief the executive officer/commanding officer and take appropriate action to correct the situation.
17. As per P.G. 202-15 (Command Integrity Control Officer) which of the following is not considered a corruption indicator for the preparation of Police Accident Reports:

- A) An inordinate amount of Police Accident Reports submitted by UMOS.
  - B) Discrepancies between the dates and times of submitted Police Accident Reports and those of UMOS scheduled tours.
  - C) Any Police Accident Report submitted by a command clerk.
  - D) Any Police Accident Report submitted by a UMOS assigned to an outside command.
18. PRAA Brown was going over the command members military contracts and drill schedules. While doing this, she noticed there was one officer who did not provide his current drill schedule. Concerning this, she should notify which of the following:
- A) Military and Extended Leave desk.
  - B) Internal Affairs Bureau.
  - C) The Commanding Officer or Integrity Control Officer.
  - D) Operations Coordinator and Integrity Control Officer.
19. The patrol supervisor is required to report derelictions of duty to which of the following:
- A) The desk officer
  - B) Commanding Officer
  - C) Platoon Commander
  - D) Integrity Control Officer
20. On a Sunday evening, third platoon Sgt. Gibson was assigned as the patrol supervisor and Sgt. Bruno was the desk officer. Capt. Cahill, the commanding officer, was also doing a third platoon tour of duty, and had given Lt. Ganz, the platoon commander, the day off. P.O. Cuba informed Sgt. Gibson that during his RMP inspection he discovered a problem with the driver's side seatbelt. Sgt. Gibson went outside to the RMP to look at the seatbelt and upon inspection it appeared that the seatbelt had been cut in half with a knife. As per P.G. 202-17 (Patrol Supervisor) which of the following notifications made by Sgt. Gibson was correct:
- A) He reported it to Capt. Cahill.
  - B) He reported it to Lt. Ganz.
  - C) He reported it to the Internal Affairs Bureau.
  - D) He reported it to Sgt. Bruno.
21. Which of the following is an incorrectly stated duty of the patrol supervisor:
- A) Review and sign Police Officer's Monthly Conditions Impact Measurement Reports (PD 439-1424) of police officers/detectives specialists, monthly.
  - B) Immediately respond to and direct activities at radio runs involving deadly weapons, crimes, burglaries and emergencies.

- C) Maintain activity log and make entries listing times, names and assignment of police officers visited.
- D) Visit UMOS assigned to hospital and special post at least once each tour.
22. Sgt. Pellagrino was newly assigned as the supervisor of anti-crime patrol for the 109<sup>th</sup> Pct. and was reviewing his duties and responsibilities. Which of the following is an incorrectly stated duty or responsibility of an anti-crime patrol supervisor:
- A) Ensure that anti crime personnel do not conduct decoy operations without prior approval of the Chief of Department.
  - B) Notify Platoon commander and special operations Lieutenant of all incidents of importance that occur during tour.
  - C) Apprise patrol Sergeants of anti-crime activities locations for information of uniformed members on patrol.
  - D) Examine complaint reports and on-line booking system arrest worksheets to establish times and locations of violent street crimes and burglaries.
23. Sgt. Fern was reviewing her duties as the command's training sergeant. Which of the following is an incorrectly stated duty or responsibility of the training sergeant:
- A) Maintain command library.
  - B) Prepare roll call training messages.
  - C) Prepare and maintain bulletin board training within the command.
  - D) Confer monthly with commanding officer to identify training needs.
24. As per P.G. 202-19 (Training Sergeant), the training sergeant must dedicate how much time each tour to patrol related functions:
- A) 4 hours and 30 minutes.
  - B) A maximum of 4 hours and 30 minutes.
  - C) A minimum of 4 hours and 30 minutes.
  - D) One half of the tour.
25. According to P.G. 202-19a (Traffic Safety Sergeant), which of the following will direct his/her tours of duty performed:
- A) The commanding officer
  - B) The executive officer
  - C) The special operations lieutenant
  - D) The operations coordinator

26. Sgt. Yeknom was recently assigned as the Domestic Violence Sergeant in the 74<sup>th</sup> Pct. She was not sure she knew what all of her duties and responsibilities would be, so she looked in her Patrol Guide to be sure. According to P.G. 202-19b (Domestic Violence Sergeant), which of the following is an incorrectly stated duty of her newly assigned position:
- A) She will confer with the Special Operations Lieutenant, supervisor of anti-crime patrol, and Field Intelligence Officer regarding wanted domestic violence offenders.
  - B) She will assign home visits.
  - C) She will coordinate semi-annual domestic violence outreach events in her area of assignment.
  - D) She will notify Division of Parole/Department of Probation within 72 hours upon becoming aware of a known parolee/probationer involved in a domestic incident requiring the preparation of a New York State Domestic Incident Report (DIR).
27. Sgt. Abrahamson, the 119<sup>th</sup> Pct. School Safety Sergeant was reviewing her duties and responsibilities related to her position. Which of the following is an incorrectly stated duty of her position:
- A) Respond to incidents where a school safety agent is a victim of an offense.
  - B) Evaluate and coordinate “Safe Passage” and “Safe Corridor” programs.
  - C) Coordinate the evaluation and supervision of school safety agents.
  - D) Liaison with the precinct domestic violence officer on cases involving child abuse.
28. As per P.G. 202-21 (Police Officer), which of the following is an incorrectly stated duty of a police officer.
- A) Report immediately to the patrol supervisor or the platoon commander any unusual crime, occurrence or condition.
  - B) Report conditions not requiring immediate attention to the command clerk.
  - C) Signal the command each hour, if not equipped with radio.
  - D) Comply with meal and post relieving points as directed by commanding officer.
29. Police officers will submit a Police Officer’s Monthly Conditions Impact Measurement Report (PD 439-1424) to the designated sergeant for the previous month (select the correct answer):
- A) On the second day of the month for the previous month.
  - B) On the seventh day of the month for the previous month.
  - C) By the third day of the month for the previous month.
  - D) By the second day of the month for the previous month.
30. Sgt. Mohammed, the training sergeant, was conducting command level training concerning the duties of a radio motor patrol operator and made the following four (4) statements:



- I. Safety belts may be removed only when a member of the service is involved in what appears to be a dangerous tactical situation and the wearing of the safety belt may impair the members ability to take police action.
- II. Notify the patrol supervisor when a car requires speedometer repairs or other repairs or replacement of parts of accessories, including tires and tubes.
- III. Do not carry electric blasting caps in vehicles or transmit within 250 feet of any electric blasting operation.
- IV. Permit only uniformed members of the service performing related police duty to enter or ride in a radio motor patrol car on patrol.

Which of Sgt. Mohammed's statements were incorrect:

- A) Only statements III
- B) Statements II and III
- C) Statements III and IV
- D) All statements are incorrect.

31. As per P.G. 202-22 (Radio Motor Patrol Operator) which of the following is an incorrectly stated duty of a radio motor patrol operator:
- A) Respond to messages of serious police emergency within 5 blocks of location even if messages are directed to another car, regardless of sector, precinct and borough boundaries.
  - B) Remove keys and lock car when answering call.
  - C) Make minor repairs to car when possible.
  - D) Drive at a slow rate of speed.
32. P.O. O'Malley, who recently graduated from the academy, was reviewing his duties and responsibilities as a radio motor patrol recorder. Which of the following is an incorrectly stated duty of a radio motor patrol recorder:
- A) Notify radio dispatcher of the presence of a prisoner, emotionally disturbed person etc., the time entering the RMP, their gender and the beginning mileage.
  - B) Notify the radio dispatcher of the times persons exited RMP and ending mileage, upon arrival at destination.
  - C) Carry duplicate set of keys for vehicle for which assigned during the entire tour of duty.
  - D) Notify the desk officer if undue delay is encountered in response to a radio message.

33. A radio motor patrol recorder will make hourly rings direct to the desk officer during which of the following hours (select the correct answer):
- A) Between 2400 and 0800 hours.
  - B) Between 0100 and 0600 hours.
  - C) Between 0300 and 0700 hours.
  - D) Between 0200 and 0700 hours.

34. P.O. George recently completed motor scooter training and was discussing the duties and responsibilities of a motor scooter operator to other officers in the locker room. P.O. George made the following three (3) statements:

- I. Scooters may be operated on all tours at speeds not exceeding 20 miles per hour.
- II. Report to command by telephone each hour or during emergencies as directed by commanding officer.
- III. Do not respond to radio runs unless specifically directed by radio dispatcher.

Which of P.O. George's statements were correct:

- A) Statement I only
  - B) Statement III only
  - C) Statements II and III
  - D) All statements are correct.
35. As per P.G. 202-24 (Motor Scooter Operator) all of the following scenarios would prohibit the performing of scooter duty with the exception of:
- A) High winds interfere with control of scooter.
  - B) Precipitation causes the ground to become slippery, except that three-wheel scooters may be used in moderate rain and fog.
  - C) Patches of snow or ice remain from previous storm.
  - D) Temperature falls to 32 degrees Fahrenheit (except three-wheel scooter).
36. As per P.G. 202-24 (Motor Scooter Operator) which of the following UMOS does not require refresher training in motor scooter operation:
- A) P.O. Bentley who was involved in a scooter collision.
  - B) Sgt. James who has not operated a Department scooter within a six month period and is being considered for assignment to operate scooters.
  - C) Sgt. Deere who has performed scooter duty for a one year period without a refresher course.
  - D) P.O. Ghandi who has performed scooter duty for the last six months without attending a refresher course.

37. As per P.G. 202-24 (Motor Scooter Operator) which of the following is a correctly stated duty and/or responsibility of a motor scooter operator:
- A) Roof lights installed on three-wheel scooters will be operated constantly.
  - B) Scooters may be assigned to expressways or parkways.
  - C) Wear dual-purpose disorder control/scooter helmet with face shield in place while operating all scooters.
  - D) Wear reflective belt or reflective traffic safety vest during hours of darkness.
38. An anti crime police officer may conduct short-term investigations, within command boundaries directly related to street/subway crimes or burglaries, under which of the following circumstances (select the correct answer).
- A) Not to exceed two hours except when anti crime supervisor extends such time.
  - B) Not to exceed two hours except when commanding officer/executive officer extends such time.
  - C) Not to exceed one hour except when commanding officer extends such time.
  - D) Not to exceed four hours except when anti crime supervisor extends such time.
39. As per P.G. 202-24 (anti crime police officer), under which of the following circumstances may a vehicle not be stopped:
- A) Reasonable suspicion that the occupant(s) of the vehicle have committed, are committing, or about to commit a crime.
  - B) Probable cause that the occupant(s) of the vehicle have committed a crime.
  - C) Upon observing the vehicle, reasonable suspicion exists that a violation of the traffic laws has been committed.
  - D) The vehicle is stopped according to some arbitrary or discretionary procedure.
40. As per P.G. 202-26 (Crime Prevention Officer), the crime prevention officer will notify crime victim/surviving relative by mailing a pamphlet/application through the Mail and Distribution Unit within how many days of receipt of complaint report (select the correct answer):
- A) Five days.
  - B) Three days.
  - C) Seven days.
  - D) Ten days
41. P.O. Sung, the crime prevention officer assigned to the 119<sup>th</sup> Pct., was going on an extended vacation and was concerned about who would maintain the notification system for crime victims in her absence. Which of the following would be responsible in her absence (select the correct answer):

- A) Special Operation Lieutenant  
B) The community affairs officer  
C) The operations coordinator  
D) The Crime Prevention Division
42. As per P.G. 202-26 (Crime Prevention Officer) which of the following is an incorrectly stated duty of the crime prevention officer:
- A) Administer VIN etching, CAT, HEAT, BAT, and similar programs.  
B) Coordinate “Zero Tolerance” and larceny reduction programs with retail establishments regarding shoplifting arrests.  
C) Inspect all complaint reports to identify crime victims over 60 years of age who have been the subject of homicide, sex crime, robbery, assault, or physically injured.  
D) Wear appropriate business attire when not performing duty in uniform.
43. P.O. Janowski the traffic safety officer of the 119<sup>th</sup> Pct. was reviewing police accident reports from the previous week. As per P.G. 202-28 (Traffic Safety Officer), which of the following would not constitute a crossover collision:
- A) A vehicle traveling in the far left lane on a three-lane highway, crosses over the white dashed lane markings to the right, across two lanes, and strikes a vehicle going in the same direction.  
B) A commercial van strikes a jersey barrier, positioned to separate opposing traffic, and no other vehicles are involved.  
C) A vehicle collides with a guard rail in the median of a highway, flips over, and hits an oncoming motorcycle.  
D) A motorcycle strikes a fence, designed to separate opposing traffic, and the rider is decapitated but no other vehicles are involved.
44. As per P.G. 202-28 (Traffic Safety Officer), copies of all police accident reports involving a “crossover” collision will be faxed to (select the correct answer):
- A) The Highway District  
B) The Department of Motor Vehicles  
C) Patrol Borough Traffic Safety Coordinator  
D) Corporation Counsel and the Highway District
45. As per P.G. 202-28 (Traffic Safety Officer) the Traffic Safety Officer will coordinate activities to reduce collisions involving children with which of the following:
- A) Youth Officer  
B) Crime Prevention Officer  
C) School Safety Sergeant  
D) Community Affairs Officer

46. As per P.G. 202-28 (Traffic Safety Officer), which of the following is an incorrectly stated duty of the traffic safety officer:
- A) Maintain a file of completed photocopied police accident reports, by month in which the collision occurs, for a minimum of one year, in a secure locked cabinet.
  - B) Review, sign and analyze all police accident reports. Note any deficiencies and bring to the attention of the precinct training sergeant.
  - C) Maintain copies of construction permits, visit construction sites and issue summonses for permit violations.
  - D) Maintain and update the Precinct Traffic Safety Plan and Emergency Plans “A”, “B”, and “C”.
47. Sgt. Esuba was recently assigned as the 119<sup>th</sup> Pct. domestic violence prevention supervisor. As such, she wanted to become more familiar with the duties of her subordinates. As per P.G. 202-29 (Domestic Violence Prevention Officer), which of the following is an incorrectly stated duty or responsibility of the domestic violence prevention officer:
- A) In an effort to avoid compromising ongoing investigations, the domestic violence prevention officer will confer with the precinct detective squad or Special Victims Squad investigator concerned, after contacting victims whose open complaints have been referred to either squad.
  - B) Ensure that a computer warrant check on individuals identified on the Domestic Incident Report has been completed prior to conducting a home visit, interview, etc., and that results have been entered on the Domestic Incident Report.
  - C) Update the online High Propensity List (HPL) information during the first week of each month after conferring with the commanding officer.
  - D) The original Domestic Incident Report and the first (1<sup>st</sup>) copy will be filed in the command of occurrence. If the command of occurrence is other than complainant/victim’s resident precinct and a report is prepared, a photocopy of that report will be forwarded to the domestic violence prevention officer assigned to the complainant/victim’s resident precinct.
48. As per P.G. 202-30 (Youth Officer), which of the following is an incorrectly stated duty of the youth officer:
- A) Maintain command youth room and ensure cleanliness, suitability for youth, and availability of required resources.
  - B) Be familiar with current case law when conducting interviews and interrogations.
  - C) Ensure witnesses and complainants appear as necessary in Supreme Court for cases involving youth.
  - D) Coordinate intelligence, identify youth gangs and maintain youth gang file, including the names of known members, locations colors, rivals, etc.

49. As per P.G. 202-31 (Arrest Processing Officer), which of the following is an incorrectly stated duty of the arrest processing officer:
- A) Review all completed arrest packets for accuracy and completeness, and ensure prompt delivery, as appropriate.
  - B) Arrest processing officers will only assist on arrests that are effected by members of that command.
  - C) Operate “Livescan” fingerprinting machine in all cases that require a prisoner to be fingerprinted.
  - D) Access and operate computer systems to check for warrant information.
50. Sgt. Newins, the 119<sup>th</sup> Pct. community affairs supervisor, was instructing his newly assigned officers on some of their duties and responsibilities. While doing so, he made the following three (3) statements:
- I. Community affairs officers will act as a liaison between the Community Council Executive Board and the commanding officer.
  - II. Community affairs officers will confer with principals, rabbis, ministers, priests, administrators, etc., on delinquency and other youth related problems.
  - III. Community affairs officers will administer the “Medic Alert + Alzheimer’s Association Safe Return” program.

As per P.G. 202-32 (Community Affairs Officer), which statement(s) made by Sgt. Newins was correct:

- A) I and III
  - B) I only
  - C) III only
  - D) All statements are correct
51. As per P.G. 202-32 (Community Affairs Officer), which of the following is an incorrectly stated duty or responsibility of the community affairs officer:
- A) Contact every nursing home and similar facility in the command to ensure that these facilities know about and are taking advantage of the “Medic Alert + Alzheimer’s Association Safe Return” program and to describe this program at community meetings, council meetings and every other appropriate forum they address.
  - B) Maintain a close liaison with the management of facilities within the command where large events are held.
  - C) Review the command post log for the names of special category persons who have been reported missing in the past and contact the families of, and/or the persons responsible for, persons with impaired memories and ascertain if they have registered with the “Medic Alert + Alzheimer’s Association Safe Return” program.
  - D) Wear appropriate civilian attire when not performing duty in uniform.

52. As per P.G. 202-34 (Command Auxiliary Police Coordinator), which of the following is an incorrectly stated duty or responsibility of the command auxiliary police coordinator:
- A) Interview, enroll and investigate new applicants to the program.
  - B) Inspect all portable radios and the reserve supply of bullet resistant vests assigned to command for auxiliary police use, when performing duty.
  - C) Conduct mandatory “basic training” classes for new recruits once a year with ten (10) recruits.
  - D) Wear appropriate business attire when not performing duty in uniform.
53. As per P.G. 202-36 (Evidence/Property Control Specialist), which of the following is an incorrectly stated duty or responsibility of the Evidence/Property Control Specialist:
- A) Performs all miscellaneous activities in connection with Rotation Tow operations.
  - B) Secures and maintains storage area.
  - C) Cancels alarms; monitors alarm systems, security cameras and other security systems at assigned premises.
  - D) Verifies the identity and authorization of personnel entering or leaving Department premises where property is stored.
54. The telephone switchboard operator is responsible to maintain certain logs and records. As per P.G. 202-38 (Telephone Switchboard Operator), which of the following is not a log or record maintained by the telephone switchboard operator:
- A) Outgoing Toll Calls
  - B) “Frequent Telephone Inquiries”
  - C) Telephone Record
  - D) Highway Condition Record
55. As per P.G. 202-39 (Patrolwagon Operator), which of the following is an incorrectly stated duty or responsibility of the Patrolwagon Operator:
- A) Report necessary repairs to the commanding officer
  - B) Notify borough court section concerned if prisoners are not ready to be transported within fifteen (15) minutes after arrival at location where prisoners are to be picked up.
  - C) Notify supervisor concerned when leaving and returning from calls and meals.
  - D) Maintain the Patrolwagon Record in a plain Number 2 book.
56. As per P.G. 202-40 (Police Attendant – Uniformed/Civilian Member Of The Service), select the incorrect statement:

- A) The Uniformed/Civilian Police Attendant will report necessary command/detention area repairs to the desk officer/appropriate supervisor.
- B) The Uniformed/Civilian Police Attendant will enter results of inspection of prisoners on Prisoner Roster every thirty (30) minutes, as applicable.
- C) The Uniformed/Civilian Police Attendant will wash cells thoroughly, and test emergency alarms in the cellblock each day, immediately after prisoners have been taken to court.
- D) The Civilian Police Attendant will enter occupied cell only when accompanied by a UMOS.
57. Lt. Hicks, a newly promoted lieutenant, was asked by his good friend, Chief Estrada, to take on the position of Borough Court Liaison Officer. Being a diligent lieutenant, Lt. Hicks perused P.G. 202-13a (Criminal Justice Bureau-Borough Court Liaison Officer). According to that order, which of the following will not be one of Lt. Hicks' new responsibilities:
- A) Provide assistance to supervisors investigating court appearances that resulted in overtime.
- B) Make recommendations on ways to improve courtroom testimony.
- C) Provide assistance to supervisors investigating complaints that members of the service failed to appear for a scheduled court hearing.
- D) Visit the different courts outside the geographical borough to observe the performance and conduct of uniformed members attending court.
58. As per P.G. Series 202 (Duties and Responsibilities), which of the following is responsible to "inspect seals on all plastic and jewelry security envelopes present for tampering and conduct immediate investigation if seal is violated":
- A) Operations Coordinator
- B) Desk Officer
- C) Attendant
- D) Integrity Control Officer
59. As per P.G. Series 202 (Duties and Responsibilities), which of the following is responsible to "distribute Department mail":
- A) Desk Officer
- B) Command Clerk
- C) Custodian
- D) Operations Coordinator
60. As per P.G. Series 202 (Duties and Responsibilities), which of the following is responsible to "assist with registering confidential informants, and obtaining search warrants":
- A) Supervisor of Anti-Crime Patrol
- B) Training Sergeant
- C) Field Intelligence Officer
- D) Integrity Control Officer



61. As per P.G. Series 202 (Duties and Responsibilities), which of the following is responsible to “prepare projections of future resource requirements, make recommendations for revision of post or sector boundaries, and changes in allocation or utilization of patrol resources”:
- A) Desk Officer
  - B) Operations Coordinator
  - C) Crime Prevention Officer
  - D) Planning Officer
62. As per P.G. Series 202 (Duties and Responsibilities), which of the following is responsible to “Ensure security of lead seals, Narcotics Evidence Envelopes, Property Clerk Division Security Envelopes, Property Clerk Division Jewelry Security Envelopes and Property Clerk Division seals prior to issuance”:
- A) Operations Coordinator
  - B) Desk Officer
  - C) Integrity Control Officer
  - D) Patrol Supervisor
63. As per P.G. Series 202 (Duties and Responsibilities), which of the following is responsible to “Ensure the loading/unloading port is free of debris and obstructions” on the firearms safety station:
- A) Operations Coordinator
  - B) Police Attendant
  - C) Desk Officer
  - D) Integrity Control Officer
64. As per P.G. Series 202 (Duties and Responsibilities), which of the following is responsible to “Develop command-specific debriefing questions in regard to specific crimes, crime patterns or trends”:
- A) Desk Officer
  - B) Supervisor of Anti-Crime Patrol
  - C) Patrol Supervisor
  - D) Field Intelligence Officer
65. As per P.G. Series 202 (Duties and Responsibilities), which of the following is responsible to “verify return roll call”:
- A) Patrol Supervisor
  - B) Desk Officer
  - C) Lieutenant Platoon Commander
  - D) Telephone Switchboard Operator

66. As per P.G. Series 202 (Duties and Responsibilities), which of the following is responsible to “supervise platoon sign-out at end of tour”:
- A) Desk Officer
  - B) Lieutenant Platoon Commander
  - C) Integrity Control Officer
  - D) Patrol Supervisor
67. As per P.G. Series 202 (Duties and Responsibilities), which of the following is responsible to “assume responsibility for Early Intervention Monitoring for members of platoon”:
- A) Integrity Control Officer
  - B) Operations Coordinator
  - C) Planning Officer
  - D) Lieutenant Platoon Commander
68. As per P.G. Series 202 (Duties and Responsibilities), which of the following is responsible to “conduct investigation and submit reports on injuries to MOS (uniformed and civilian) or damage to Department property”:
- A) Training Sergeant
  - B) Principal Administrative Associate
  - C) Patrol Supervisor
  - D) Desk Officer
69. As per P.G. Series 202 (Duties and Responsibilities), which of the following is responsible to “be present during the debriefing of SNEU arrests, when possible, to assist in the development of information regarding drug trafficking and other crimes”:
- A) Field Intelligence Officer
  - B) Planning Officer
  - C) Arrest Processing Officer
  - D) Supervisor of Anti-Crime Patrol
70. As per P.G. 202-41 (Field Intelligence Officer Duties), which of the following uniformed ranks may not be assigned to the position of Field Intelligence Officer:
- A) Lieutenant
  - B) Sergeant
  - C) Police Officer
  - D) Detective

ANSWER KEY:

1. C P.G. 202-11 step 17....supervise the maintenance, the training sergeant maintains.
2. A P.G. 202-12 step 13
3. C P.G. 202-12 step 7....done by operations coordinator
4. D P.G. 202-12 step 9
5. B P.G. 202-13 step 1....command operations, the desk officer is responsible for all police operations, and the patrol supervisor is responsible for all police field operations. That one word makes it wrong !
6. D P.G. 202-13, step 14d....all members
7. B P.G. 202-13, step 22
8. C P.G. 202-14 step 43....sunrise to sunset....cheap shot, but it illustrates how carefully you must read.
9. C P.G. 202-14, step 9e....notify the Operations Coordinator.
10. D P.G. 202-14 step 19
11. D P.G. 202-14 step 44
12. A P.G. 202-14, step 37....a tough list of items
13. B P.G. 202-14 step 58
14. B P.G. 202-14, step 61b.... location and time of any confirmed shots fired jobs.
15. A P.G. 202-15, step 34
16. C P.G. 202-15, step 27....monthly
17. A P.G. 202-15 step 32a....submitted by the same UMOS
18. D P.G. 202-16 step 14
19. B P.G. 202-17 step 18
20. C P.G. 202-17 step 7....this is vandalism, if it's a deficiency, report to Lieutenant Platoon Commander or Commanding Officer in his/her absence.
21. B P.G. 202-17 step 2....any weapons, serious crimes
22. A P.G. 202-18 step 9....bureau chief concerned
23. D P.G. 202-19 step 11....frequently
24. C P.G. 202-19 step 4
25. A P.G. 202-19a, step 1
26. B P.G. 202-19b, step 16.... She will assign home visits as necessary, in absence of Domestic Violence Prevention Officer.
27. A P.G. 202-20 step 13....while performing duty....tough question
28. A P.G. 202-21 step 6....patrol supervisor and platoon commander....notify both
29. D P.G. 202-21, step 15....by the second day!....cheap shot, but if you jumped at answer A it's a fatal mistake on test day, that's why it came before the right answer. Read every choice before choosing!!
30. B P.G. 202-22....as a general rule, anything with "repair" or "replace" is usually the desk officer, and anything with "damaged" or "missing" is usually the patrol supervisor....usually.
31. D P.G. 202-22 step 22....except under exceptional circumstance or extreme emergency.
32. D P.G. 202-23 step 8....notify radio dispatcher
33. D P.G. 202-23 step 6....ground ball question
34. C P.G. 202-24 steps 1a, 3, and 16
35. D P.G. 202-24 step 7d....falls below 32 degrees

- 36. D P.G. 202-24 step 8
- 37. D P.G. 202-24 step 13
- 38. B P.G. 202-25 step 7
- 39. D P.G. 202-25 step 9e
- 40. A P.G. 202-26 step 16
- 41. C P.G. 202-26 step 16b
- 42. C P.G. 202-26 step 14....under 60 years of age, 60 and over is done by the NYC Department of Aging.
- 43. A P.G. 202-28 note after step 7....understand this definition
- 44. D P.G. 202-28 step 7
- 45. D P.G. 202-28 step 25....tough question, either you know it or you don't.
- 46. B P.G. 202-28, step 2.... traffic safety officer does not sign, the desk officer does this.
- 47. A P.G. 202-29 note after step 8a....confer with before contacting victim.
- 48. C P.G. 202-30 step 8....family court involving violent youth.
- 49. B P.G. 202-31 note after step 11....assist on all arrests regardless of command/bureau/agency.
- 50. D P.G. 202-32 steps 5, 10a, and 17....be careful with statement II, sounds like it could be a duty of the youth officer.
- 51. D P.G. 202-32 step 16....business attire
- 52. C P.G. 202-34 step 5....twice a year, minimum of ten (10) recruits.
- 53. A P.G. 202-36, step 15....in the absence of evidence and property related functions.
- 54. C P.G. 202-38....it's maintained by the desk officer
- 55. B P.G. 202-39 step 10a....20 minutes
- 56. D P.G. 202-40, step 15..... The Civilian Police Attendant will enter occupied cell only when accompanied by a UMOS, absent extraordinary or life threatening emergencies.
- 57. D P.G. 202-13a, step 8a....courts within the geographical borough.
- 58. B P.G. 202-14 step 8b
- 59. B P.G. 202-37 step 3
- 60. C P.G. 202-41, step 18
- 61. D P.G. 202-27 step 10
- 62. A P.G. 202-11 step 35
- 63. A P.G. 202-11 step 37b
- 64. D P.G. 202-41, step 21
- 65. B P.G. 202-14 step 25
- 66. A P.G. 202-14 step 25a
- 67. D P.G. 202-13 step 15f
- 68. C P.G. 202-17 step 5....patrol supervisor does this, but the desk officer ensures it gets done.
- 69. A P.G. 202-41, step 25
- 70. A P.G. 202-41, additional data